

23. USE OF SHIP'S COMMUNICATION FACILITIES

A. Land line telephones.

No personal telephone calls may be made on ship's telephone lines which result in long distance charges to the ship. Local personal calls during working hours should be kept to a bare minimum. Use of ship's phones after hours should also be limited in duration so as not to tie up the phones. Be courteous so others can contact the ship or call out. Because the ship's Comdial phone system rings in many of the staterooms, incoming calls during late evening and night shall be limited to emergencies only. Use of phones for personal business is a privilege that may be restricted if abused. Official business calls should be kept to the minimum necessary to conduct the business. Others often need to contact the ship and this cannot be done when the phone lines are tied up continuously.

B. Radiotelephones (VHF and HF radios)

The CO is responsible for all radio transmissions from the ship. The CO shall clear official message traffic and any other official ship-to-shore traffic. The XO or Chief Scientist shall clear routine communications with the port office/lab. The CO, XO, or OOD shall clear all ship-to-ship traffic as appropriate. Personal traffic, such as through the marine operator, shall be cleared by the XO.

C. Wireless Telephones (Cellular/Inmarsat/Iridium)

The ship has several types of cellular and satellite phone services on board for use while at sea. All phones are for official ship's business with the exceptions below. As per RADM Albright's memo dated April 26, 1999, all official business communication costs by organizations other than NMAO must be reimbursed to the vessel.

The wireless systems are connected to the ship's Comdial phone system. The lines are restricted to specified rooms for those personnel that use the phones for regular ship's business. All other personnel may access these phones from either the ship's office or the bridge. All calls, from any system, are recorded and tracked on the Comdial computer system.

Scientific personnel and visitors may use the wireless systems only with prior permission of the Chief Scientist/Field Party Chief and the Command (CO or XO).

- a) Iridium satellite telephone - The Iridium telephone is a special service system designed for dedicated use during times of emergency when commercial systems may be overloaded or inoperative. NMAO has placed these systems throughout the fleet and on air craft for both day-to-day use and during times of emergency. The Iridium contract allows a block of time before we are charged airtime, similar to a personal cellular phone contract. For this reason, while at sea, ship's

personnel may use the Iridium phone for personal calls as specified below. This system may not be used for personal calls while the ship is along side, or when the ship is in range of shore stations where personnel can use their personal cellular phones. Should this policy be abused, this privilege will be rescinded.

- i. Personal calls are authorized during non-duty hours only, between the hours of 1800 and 0700.
 - ii. Ship's personnel may use the phone for a maximum of 120 minutes per person, per calendar month.
 - iii. Calls shall be limited to 15 minutes per person, per day.
 - iv. All calls must be logged. The XO will collect these logs at the end of each month. Logs are available from the XO.
 - v. Except for those personnel that have access from their rooms, all calls must be made from the ship's office.
 - vi. No personal incoming calls are allowed.
- b) Inmarsat telephone system - The ship will not pay for airtime for personal calls. Should a crew member have to make a personal call using this system, he/she shall attain prior permission from the Command (CO or XO). The crew member must pay for the long distance charges on a credit card or calling card. Prepaid calling cards are recommended to limit loss if your card number is stolen while in transmission. The ship will *not* pay for personal long distance charges. Be advised that Inmarsat can cost several dollars per minute.
- c) Cellular - These systems are restricted to ship's business only.

D. Ship's business

While at sea, calls for ship's business may be made on any of the ship's telephone systems, but it is recommended that the Iridium system be used, when available, to save on costs.

E. Emergency calls

Personnel may make emergency calls using any of the ship's telephone systems at any time with prior permission of the Command (CO or XO). Costs associated with personal emergencies by any person may be considered official business at the discretion of the Commanding Officer. Incoming emergency calls will also be accepted on any system.